# Ghost Writer

# Capabilities Statement



Ghost Writer LLC is an award-winning, women-owned business founded to address inequities that prevent nonprofits from accessing professional, sustained development and marketing services needed to realize their visions.

# **Core Competencies**

Funding strategy development

- Extensive research of funding streams
- Strategy development and timeline creation
- Identification of strategic partners

Grants and revenue stream management

- Evaluation of organizational readiness
- Identification of lead applicant for partnership projects
- Assignment of roles and responsibilities
- Preparation and submission of applications
- Follow-up and consulting during grant-funded projects
- · Reporting

Marketing and communications

- Press releases, copywriting
- Social media management
- Sponsorship package development
- · Donor database management

#### **Point of Contact**

Kirsten Hubbard, Founder and CEO DoingWhatMatters@GhostWriterQuill.com 866-GHOSTIE

**Ghost Writer LLC** 

311 West 7th Street Waynesboro, PA 17268

Licensed as Fundraising Counsel in Maryland, North Carolina, Pennsylvania, and Virginia

> CAGE: 91CW8 UEI: KENHFASCPVF7 NAICS Code: 541613

## Differentiators

Ghost Writer's extensive network of relationships across geography, industry, and mission allows us to envision community-wide projects to align stakeholders and maximize revenue streams.

### **Past Performance**

**Downtown revitalization projects:** facade programs, USDA Food and Beverage Revolving Loan Funds, land acquisition for development, public space amphitheaters, diversity initiatives and public art projects.

**Historic renovations:** theaters, historical societies, and libraries; replacement of seats, HVAC, and climate control; brick, marble, and iron work; façade work, structural renovations, and accessibility initiatives.

**Public services:** acquisition and outfitting of vehicles and personal safety equipment for a fire company; community and school-based playgrounds; broadband initiatives in affordable living communities.

**Conservation**: marketing and development for preservation efforts of South Mountain, Central PA's portion of the Appalachian Trail; parks, playgrounds, and trails, including accessibility projects.

